



Discover

Montessori

A World where Children *Discover* their Potential

Agreement and Indemnity

Application for (child name) _____

Year of re-enrolment _____



Agreement Form

I _____ (being person held responsible for the payment of school fees) understand that fees are payable in advance – annually, semi annually, quarterly or monthly for 12 months, and that I am required to give **one terms notice**, should I wish my child to leave the school. School fees are still to be paid over the given notice period.

I agree:

- To pay a non-refundable registration fee of R900 on registration. This will be submitted along with all completed application forms.
- To pay an annual non-refundable stationary levy of R800.
- To pay the agreed once off security deposit of R2500 for full day; or
- To pay the agreed once off security deposit of R2000 for half day.
- To pay the agreed school fees of R2500 per month for full day; or
- To pay the agreed school fees of R2000 per month for half day.
- That school fees are payable in advance and any EFT payments done must reflect by the 3rd of every month or beginning of every term. Proof of payment must be sent through by the 1st of every month.
- That cheques will not be accepted.
- That if fees are not paid by the 7th of the month, a R100 late payment fee as well as interest charge of 2% per month will be served on my account, which will reflect on the next month's statement.
- That if fees are not paid by the 7th of the month, my child will not be allowed to attend school and will remain at home until all outstanding fees have been paid.
- That school fees are due and payable irrespective of public and/or term holidays, absence due to illness and/or other ad hoc reasons.
- That my child will be collected by no later than 12:30pm if half day or 17:00 if full day.
- A late-coming fine of R100 per 30 minutes (or part thereof) will be charged if children are collected any time after 12:30pm (half-day) and 17:00 (full day). Late coming fees are levied directly to the account of the parent.
- School fees are annualised and I have the option to pay it monthly, quarterly, biannually or annually.
- Notice may **not** be given **for, or in, the last term** of the year. If notice is given for or during the last term of the year (October, November and December) the remainder of the term fees will be due.
- Where any part of your notice period falls withing the last term then the full payment for the last term remains due.

Early Childhood Development Centre

cell: 071 678 4818 email: info@discoverm.co.za

www.discoverm.co.za



- I agree that school fees during this notice period will be paid timeously.
- Where Discover Montessori takes legal action in order to reclaim unpaid fees, I will be held liable for the outstanding fees as well as all costs incurred in the tracing, collection and legal fees.
- I consent and authorize Discover Montessori to copyright, use and publish any of the images/videos in any format taken of my child. I understand these images/videos may be used for a variety of purposes and may appear on the school's website, newsletters, promotional materials or any other media now known or to be invented. I also understand that Discover Montessori will use the images/videos exclusively for Discover Montessori-related purposes and not for any commercial gain. Since anyone can download media from the Internet or make copies from printed materials, I agree that Discover Montessori is not responsible for unauthorized use of the images. I am aware that I am not entitled to any compensation and that the images/videos may appear with or without my child's name. I have the right to enter into Agreement and am not restricted by commitments to third parties.
- Discover Montessori reserves the right to vary its terms and conditions including the tuition fees and other charges from time to time, in its entire discretion after giving one month's notice of its intention to do so. Failure by Discover Montessori to enforce any of these terms and conditions shall not constitute a waiver of the changes that are made.

Full Name: _____

ID No: _____

Signature: _____

Date: _____

Please attach a copy of ID and proof of address of the person responsible for payment, for FICA purposes.



Indemnity Form

I _____ (full name of parent/guardian) of

_____ (full name of child)

Hereby;

Indemnify and hold harmless Discover Montessori preschool and/or their staff, owners, principal, the Company, teachers, assistants against and from any claims whatsoever that may arise in connection with any loss and/or damage to the property, possessions, injury, illness or death which may be sustained by the pupil stipulated above, whilst on school property.

Agree that I, as stipulated above, shall be responsible for the payment of all medical/and or hospital accounts, where applicable, should any injury, loss or damage be sustained to the pupil stipulated above whilst on the school property.

Delegate to the principal of Discover Montessori and/or her representatives, the power to authorize whatever treatment he/she in their sole discretion (and to the best of their ability) deems necessary for the pupil and in doing so agree that the principal and/or her representatives shall act *in loco Parentis*.

Give consent for the pupil stipulated above to take part in any extra mural activities on the school premises or any such place where such activities are engaged in.

Agree that this indemnity shall commence on date of signature hereof and shall remain in force and be of effect for the duration of the pupil's enrolment at Discover Montessori.

Date:

Place

Signature of parent/guardian:

Name and Signature of Witness:
